



**Minutes of the Meeting  
of the  
Board of Trustees of the Utah Transit Authority (UTA)  
held remotely via phone or video conference  
and broadcast live for the public via YouTube  
August 26, 2020**

**Board Members Participating:**

Carlton Christensen, Chair  
Beth Holbrook

**Board Members Excused:**

Kent Millington

Also participating were members of UTA staff.

**Call to Order and Opening Remarks.** Chair Christensen welcomed attendees and called the meeting to order at 9:00 a.m. He noted that Trustee Millington is excused from the meeting. Chair Christensen then yielded the floor to Jana Ostler, UTA Board Manager, who read the electronic board meeting determination into the record as required by statute. The complete electronic board meeting determination is included as appendix A to these minutes.

**Public Comment.** It was noted that online comment received for the meeting was distributed to the board prior to the meeting and will be included as appendix B to the minutes of the meeting.

**Safety First Minute.** Sheldon Shaw, UTA Director of Safety & Security, provided a brief safety message.

**Consent Agenda.** The consent agenda was comprised of:

- a. Approval of August 12, 2020 Board Meeting Minutes

A motion to approve the consent agenda was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

## Agency Report.

**Government Finance Officers Association (GFOA) Recognition.** Carolyn Gonot, UTA Executive Director, mentioned receipt of the GFOA award for the UTA 2020 Budget Book and recognized the finance team for their outstanding work.

**Alisha Garrett – Mass Transit’s 40 under 40 Recognition.** Ms. Gonot acknowledged Alisha Garrett, UTA Director of Culture & Talent Development, for being selected for inclusion in Mass Transit magazine’s 40 under 40. Kim Ulibarri, UTA Chief People Officer, then detailed some of Ms. Garrett’s contributions to the agency.

**Suicide Prevention Awareness.** Ms. Gonot was joined by Mr. Shaw and Tina Bartholomew, UTA Rail Service Project Admin. Mr. Shaw delivered a presentation on UTA’s efforts to promote suicide prevention awareness.

## Contracts, Disbursements and Grants.

**Contract: Meadowbrook, Building 8 Roof Replacement (RoofTek, LLC).** Eddy Cumins, UTA Chief Operating Officer, was joined by Kevin Anderson, UTA Facilities Maintenance Manager. Mr. Cumins explained the roof at Meadowbrook Building 8 is at the end of its useful life and requires replacement. He requested approval of a contract with RoofTek, LLC to replace the roof at a cost not to exceed \$250,000.

Discussion ensued. Questions on the impact on future expansion, warranty, and structural concerns were posed by the board and answered by staff.

A motion to approve the contract was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**Contract: S70 Light Rail Vehicle Wraps (Turbo Images).** Mr. Cumins was joined by Kyle Stockley, UTA Manager of Vehicle Overhaul & Bus Support. Mr. Cumins indicated the existing wraps on the majority of the agency’s light rail vehicles need replacing. He asked the board to approve a contract to apply new vinyl wraps to 74 S70 light rail vehicles at a cost of \$1,219,892.

Discussion ensued. A question on whether Turbo Images is a local company was posed by the board and answered by staff.

A motion to approve the contract was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**Change Order: Depot District Clean Fuels Technology Center - Phase 2 – Guaranteed Maximum Price (GMP) Stage 3 Contract Amendment (Big-D Construction).** Mary DeLoretto, UTA Chief Service Development Officer, was joined by David Osborn, UTA Project Manager III. Ms. DeLoretto described the change order, which includes construction of the bus maintenance building, operations/administration building, and site improvements around the new building and in the bus parking area. The cost associated with this work is \$50,351,311.

Discussion ensued. Questions on anticipated change orders for this stage, space availability for additional fueling options at the site, and potential effects of redistributing the propulsion types in UTA’s vehicle portfolio were posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

#### **Discussion Items.**

**Maintenance of Way (MOW) Building.** Ms. DeLoretto was joined by David Hancock, UTA Director of Asset Management. Ms. DeLoretto explained the need for the MOW function to have a building where it can store material and equipment and staff’s desire to retrofit the existing OK Manufacturing facility for MOW use. There is currently \$350,000 in the budget allocated for this purpose. Mr. Hancock displayed current photographs of the property and described the intended upgrades. He indicated more funding may be needed in the 2021 budget to complete the project.

Discussion ensued. Questions on current tenancy, sufficiency of square footage, total project cost, and adequacy of the location were posed by the board and answered by staff.

The board expressed support for moving forward with the renovation as presented.

**2021-2025 Five-Year Capital Plan.** Ms. DeLoretto provided an overview of the five-year capital planning process, reviewed proposed projects with associated costs, and outlined potential future projects.

Discussion ensued. Questions on costs included in “vehicle rehab & repair,” bonding needs, leasing plans, bonded projects, and impact of grants on the budget were posed by the board and answered by staff.

**Other Business.**

**Next Meeting.** The next meeting of the board will be on Wednesday, September 2, 2020 at 9:00 a.m.

**Adjournment.** The meeting was adjourned at 10:14 a.m. by motion.

Transcribed by Cathie Griffiths  
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*This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/624739.html> for entire content.*

*This document along with the digital recording constitute the official minutes of this meeting.*

Approved Date:

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Carlton J. Christensen  
Chair, Board of Trustees

## Appendix A

### UTAH TRANSIT AUTHORITY ELECTRONIC BOARD MEETING DETERMINATION

Consistent with provisions of the Utah Open and Public Meetings Act, specifically UTAH CODE § 52-4-207(4), and acting in my capacity as the Chair of the Board of Trustees ("Board") of the Utah Transit Authority ("UTA"), I hereby make the following written determinations in support of my decision to hold and convene electronic meetings of the UTA Board without a physical anchor location:

1. Conducting Board and Board Committee meetings with an anchor location that is physically accessible for members of the public to attend in person presents a substantial risk to the health and safety of those who may be present at the anchor location.
2. This determination is based upon the following facts, among others:
  - a. The COVID-19 pandemic is ongoing and significant and continued community, person-to-person transmission of the SARS-CoV-2 virus continues to occur in the state of Utah; and
  - b. Federal, state, and local health authorities have adopted guidelines for the general public and businesses which encourage institutions and individuals to take precautions, including limiting in-person interactions and recommending increased virtual interactions.

This written determination takes effect on August 24, 2020, and is effective until midnight on September 23, 2020, (no more than 30 days after the effective date of this Declaration) and may be re-issued by future written determinations of the Chair of the Board at that or any other appropriate time.

Dated this 21 day of August, 2020.

  
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Carlton Christensen, Chair of the Board of Trustees

**Appendix B**

**Online Public Comment  
to the  
Board of Trustees of the Utah Transit Authority (UTA)  
Board Meeting**

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**Received on August 25, 2020 from George Chapman:**

I urge the Board of Trustees to not provide funds for the Bus Garage. UTA should not be building one giant bus garage when other parts of the County desperately need more UTA transit service and the bus garages for Sandy and West Jordan/Herriman should be built first. Running deadhead buses morning and night are not an efficient use of buses.

UTA arguments that the big bus garage is needed for efficiency is not logical (UTA says fueling at the new bus garage makes more sense than driving across the street from the old bus garage).

Future WFRC plans call for the bus garages in outlying areas so the big bus garage is not considering efficiency. Running empty buses morning and night is not defensible.

The contract for the bus garage (and the plan for capital projects with the \$25 million per year for it) is not efficient. Neither is the \$35-44 subsidy per VIA rider. The public private partnership is not financially sustainable.

Note that UTA does not have a good track record of successfully operating BRTs (the 35MAX was never successful at 3000 riders a day). The South Davis Connector and the Mid Valley BRT do not service anything like the UVX with 2 universities. UTA should provide an appropriate analysis to justify those projects. An audit should be expected.

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